

**MINUTES OF THE HOLDENVILLE CITY COUNCIL MEETING
WHEN IT MET ON OCTOBER 15, 2024, AT 6:30 P.M. AT THE
HOLDENVILLE PUBLIC LIBRARY, 209 E. 9TH ST., HOLDENVILLE, OKLAHOMA**

COUNCILMEMBERS

Lori Babb	Present	Shawn Smith- City Clerk	Absent
Ward 2 Seat	Vacant	Don Merriman-Vice-Mayor	Present
Mike Dockrey	Present	Matt Peters-City Attorney	Present
Ron Thetford-Mayor	Present	Theresa Barkhimer -City Manager	Absent
		Jennifer Hudson – Secretary	Present

The meeting was called to order at 6:30 p.m. by Mayor Ron Thetford who declared that a quorum was present.

After the flag salute, Dane Robinson led the invocation.

During communications, Roberta Davis, Chamber of Commerce secretary thanked Mayor Thetford for his participation in the Fall Festival.

Motion was made by Councilmember Merriman and seconded by Councilmember Dockrey to approve the items on the Consent agenda.

AYES: Councilmembers Thetford, Merriman, Babb and Dockrey.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

A motion was made by Councilmember Mike Dockrey and seconded by Lori Babb to approve adding Theresa Barkhimer to all bank accounts for reconciliation purposes only.

AYES: Councilmember Babb, Thetford, Merriman and Dockrey.

NAYS: None

UPON UNANIMOUS VOTE MOTION CARRIED

A motion was made by Councilmember Babb and seconded by Councilmember Merriman to approve Budget Amendment #4 to transfer \$300,000 to HPWA from Capital Outlay for Capital Improvement.

AYES: Councilmember Dockrey, Babb, Thetford, and Merriman.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

Councilmember Merriman made a motion to table Item 9 on the agenda which concerned a request for construction of curbs at “The Shop” on North Hinckley. The motion was seconded by Councilmember Babb.

AYES: Councilmember Dockrey, Babb, Thetford, and Merriman.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

The council discussed Item 10 on the agenda which concerned the property at 200-206 E. 7th. Putting the property up for bids to sell or possibly put out for building or improvements was part of the discussion.

There was considerable discussion concerning the request from Michael Wilbourn to purchase the property at 801 W. Oakridge. Included in the discussion was possibly leasing the property or requesting bids for the property. There will be more research done by Asst. City Manager Mitchell. No action was taken.

Concerning agenda item 12, City Attorney, Matt Peters gave his opinion on filling the Ward 2 vacant council seat. His suggestion was to wait until the general election which would be for the remainder of the 4-year term.

Item 13 was scratched from the agenda to be included on the next agenda.

Councilmember Merriman made a motion to approve Item 14, to surplus listed items which included office equipment and a propane tank. Motion was seconded by Councilmember Babb.

AYES: Councilmembers Thetford, Merriman, Babb and Dockrey.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

Staff reports given by Asst. City Manager Larry Mitchell on Sales Tax Revenue which were on the upswing.

There being no further business to come before the City Council the meeting was adjourned



Ron Thetford, Mayor



Jennifer Hudson, Secretary

**MINUTES OF THE HOLDENVILLE INDUSTRIAL AUTHORITY MEETING HELD
ON OCTOBER 15, 2024, AT THE HOLDENVILLE PUBLIC LIBRARY, 209 E. 9TH
STREET, HOLDENVILLE, OK.**

TRUSTEES

Lori Babb	Present	Ron Thetford – Chairman	Present
Ward 2	Vacant	Don Merriman – Vice Chairman	Present
Mike Dockrey	Present	Matt Peters- City Attorney	Present
		Theresa Barkhimer– City Manager	Absent
		Shawn Smith- Secretary	Absent

The Meeting was called to order at 7:16.

Roll was called and a quorum was declared to be present by Chairman Ron Thetford.

The Motion was made by Trustee Merriman and seconded by Trustee Dockrey to approve the consent agenda consisting of the minutes from October 4, 2024 and claims October 2024.

AYES: Trustees Thetford, Merriman, Babb and Dockrey.

NAYS: None.

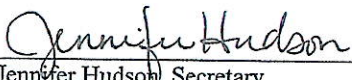
UPON UNANIMOUS VOTE MOTION CARRIED

There were no staff reports.

There being no further business to come before the board, the meeting was adjourned.



Ron Thetford, Chairman



Jennifer Hudson, Secretary

**MINUTES OF THE HOLDENVILLE PUBLIC WORKS AUTHORITY MEETING
HELD ON OCTOBER 15, 2024, AT THE HOLDENVILLE PUBLIC LIBRARY, 209 E.
9TH STREET, HOLDENVILLE, OK.**

TRUSTEES

Lori Babb	Present	Ron Thetford – Chairman	Present
Ward 2	Vacant	Don Merriman – Vice Chairman	Present
Mike Dockrey	Present	Shawn Smith – Secretary	Absent
		Jennifer Hudson – Asst Sec	Present
		Theresa Barkhimer – City Manager	Absent
		Matt Peters – City Attorney	Present

The meeting was called to order at 7:18 p.m. by Mayor Thetford who declared a quorum was present.

Motion was made by Trustee Babb and seconded by Trustee Dockrey to approve the Minutes of the Holdenville Public Works Authority meeting held on October 1, 2024 and approval of payment of the claims for the month of 2024.

AYES: Trustees Thetford, Merriman, Babb, and Dockrey.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

Motion made by Council member Dockrey and seconded by Council member Babb to approve raising the bulk water rates by 3%.

AYES: Trustee Thetford, Merriman, Babb, and Dockrey.

NAYS: None

UPON UNANIMOUS VOTE MOTION CARRIED

Councilmember Babb made a motion to approve Budget amendment #3 for CDBG grant revenue transfer from Capital Outlay to HPWA. This is for the Clarifier at the Water Plant.

AYES: Trustee Thetford, Merriman, Babb, and Dockrey.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

Council member Dockrey made motion which was seconded by Council member Merriman to approve Resolution #10112024 for the proposed REAP grant for the \$300,000.00 Street overlay project.

AYES: Trustee Thetford, Merriman, Babb, and Dockrey.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

A motion was made by Councilmember Babb and seconded by Councilmember Merriman to approve ODEQ Consent order for the WWTP facility under OPDES PERMIT @ OK0025128 and authorize the Mayor to sign the order issued on September 16, 2024.

AYES: Trustee Thetford, Merriman, Babb, and Dockrey.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

Councilmember Merriman made a motion to approve pay Application #01 for the Holdenville WTP filter 1 and 2. It was seconded by Councilmember Babb.

AYES: Trustee Thetford, Merriman, Babb, and Dockrey.

NAYS: None.

UPON UNANIMOUS VOTE MOTION CARRIED

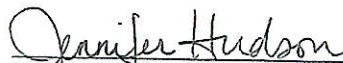
Representatives from Parkhill presented a slide show about the progress for the WTP Capitol Project.

There were no Staff Reports.

There being no further business to come before the board, the meeting was declared adjourned.



Ron Thetford, Chairman



Jennifer Hudson, Secretary

RESOLUTION #11052024-1

NOTICE OF ELECTION

CITY OF HOLDENVILLE, OKLAHOMA

BE IT RESOLVED by the Council Members of the City of Holdenville, Oklahoma for the purpose of electing officers of the said city pursuant to 11 O.S. 16-209 a nonpartisan general election to be held April 1, 2025.

BE IT FURTHER RESOLVED that the filing period for electing officers of said city shall begin 8:00 a.m. on Monday, February 3, 2025, and close at 5:00 p.m. on Wednesday, February 7, 2025.

BE IT FURTHER RESOLVED that the following officers will be elected for a two (2) year term to complete four (4) year term:

Ward 2 Councilmember

BE IT FURTHER RESOLVED that the following officers will be elected for a two (2) year term.

Ward 3 Councilmember

Ward 4 Councilmember

At Large Councilmember

BE IT FURTHER RESOLVED that each candidate must be a qualified elector by virtue of being a resident and registered voter within the municipality, or in the Ward if an office is from a ward, for at least six (6) months prior to filing declaration of candidacy.

BE IT FURTHER RESOLVED that absentee ballots will be provided in accordance with State Law.

This Resolution is approved in an open meeting of the City of Holdenville, Oklahoma on the 6th day of November 2024.



MAYOR RON THETFORD

ATTEST

Shawn Grizzle

CITY CLERK

