

HOLDENVILLE CITY COUNCIL MEETING MINUTES SEPTEMBER 16, 2025

The Holdenville City Council will meet for a regularly scheduled meeting at the Holdenville Public Library, 209 E. 9th Street, Holdenville, Oklahoma on September 16, at 6:30 p.m.

ORDER OF BUSINESS

1. Call to order.

Meeting was called to order at 6:30 p.m.

2. Roll call and declaration of quorum.

Present: Lori Babb, Mayor

Don Merriman, Vice Mayor

Mike Dockrey, Councilmember

Tammy White, Councilmember

Ron Thetford, Councilmember

Matt Peters, City Attorney

Theresa Barkhimer, City Manager

Jonathon Baxley, City Clerk

3. Flag salute.

4. Invocation.

Invocation was conducted by Ron Thetford.

5. Communication.

Don Merriman stated we need to change the colors on the sewer department. Questions were brought up about the size of homes allowed in city limits and the drive through for David's Gas and Go.

6. Consent Agenda:

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with the approval of all members, that item will be removed and heard in regular order.

a. Discuss, approval, acceptance, rejection, amendment and/or postponement of the minutes for the meeting held September 2nd, 2025.

b. Discuss, approval, acceptance, rejection, amendment and/or postponement of the claims for September 2025.

No discussion. Don Merriman made the motion to approve, and Mike Dockrey seconded the motion.

Ayes: Don Merriman, Mike Dockrey, Lori Babb, Tammy White, and Ron Thetford

7. Discuss, approval, acceptance, rejection, amendment and/or postponement to purchase a forensic laptop for Holdenville Police Department.

Discussion about why the city needs the new computer rather than just the software. The city does not have a computer that is powerful enough to run the software that we need for extraction of forensic evidence. City is to bring the budget by department to the next meeting. Ron Thetford made a motion to approve, and Don Merriman seconded the motion.

Ayes: Ron Thetford, Don Merriman, Mike Dockrey, Lori Babb, and Tammy White

8. Discuss, approval, acceptance, rejection, amendment and/or postponement for the replacement of a HVAC unit for the Grace Pickins Public Library.

Discussion about if this was in the budget, city is to bring all department's budget to next meeting. Council decided to approve Burden's quote #126, \$8,100 for a new AC unit for the Grace Pickens Library. Mike Dockrey made a motion to approve, and Tammy White seconded the motion.

Ayes: Mike Dockrey, Tammy White, Ron Thetford, Don Merriman, and Lori Babb

9. Discuss, approval, acceptance, rejection, amendment and/or postponement to allow the Seminole BASS Club to host a BASS tournament at Holdenville Lake on September 28th.

Tammy White made a motion to approve, and Mike Dockrey seconded the motion.

Ayes: Tammy White, Mike Dockrey, Ron Thetford, Don Merriman, and Lori Babb

10. Discuss, approval, acceptance, rejection, amendment and/or postponement to allow Holdenville FFA to host a "scary ride" at Holdenville Lake October 24th and 25th, at or around Baptist point.

Question was asked about liability and insurance. The City Attorney stated that it is a school function, and their insurance would be primary. Don Merriman made a motion to approve, and Mike Dockrey seconded the motion.

Ayes: Don Merriman, Mike Dockrey, Ron Thetford, Tammy White, and Lori Babb

11. Discuss, approval, acceptance, rejection, amendment and/or postponement allowing mobile homes in Residential 3 zones.

Discussion stated that the house in question met all standards of the 2018 international building code. City Attorney would like to consult the zoning board and make the decision after.

No Action taken.

12. Discuss, approval, acceptance, rejection, amendment and/or postponement allowing tiny homes in all residential areas as per 2018 International Residential Code.

Discussion about why OKC and Tulsa have no ordinance about tiny homes, due to the price of a tiny home compared to a regular home. City Attorney would like to consult the zoning board and make the decision after.

No Action Taken.

13. Discuss, approval, acceptance, rejection, amendment and/or postponement to open bids to replace the roof at 1006 Airport Rd, Central Metal Finishing.

A representative from German Roofing presented his findings. There are multiple layers up to 6 inches on the flat roof and most were wet and damaged, there were also trees growing on top of the roof. The metal roof also needs replacing. The City Attorney would like to find out who is liable for the payment to replace the roof. Mike Dockrey made a motion to approve getting bids for the replacement of the roof, and Tammy White seconded the motion.

Ayes: Mike Dockrey, Tammy White, Ron Thetford, Don Merriman, and Lori Babb

14. Discuss, approval, acceptance, rejection, amendment and/or postponement to shut the streets down around Stroup Park for the Holdenville Band contest.

The city will coordinate with GFL to get extra trash bins for the event. The city will open the pool's restrooms to support the event. Don Merriman made a motion to approve, and Tammy White seconded the motion.

Ayes: Don Merriman, Tammy White, Mike Dockrey, Ron Thetford, and Lori Babb

15. Discuss, approval, acceptance, rejection, amendment and/or postponement of the proposed drive thru at 124 N Hinckley St, Davids Gas and Go.

The discussion was focused on the heavy traffic in that area. The city code inspector and ODOT reviewed the drive through and found that the drive through would be legal but they do not recommend it due to the high traffic. City attorney stated there was nothing the city could do to stop the construction of the drive through.

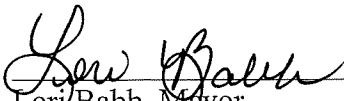
No action was taken.

16. Staff report:

Assistant Billing Clerk position open at city hall. LoMart is providing free pizza and \$20 worth of gas to the city employee of the month. The permit Holdenville Outpatient Clinic for ODEQ is ready for the mayor to sign. Streets are getting cleaned for the fall festival. The mayor, vice mayor and the city manager attended the OML conference in OKC last week. The conference provided a great place to network and a good learning experience.

17. Adjourn.

Meeting adjourned at 7:09 pm.



Lori Babb, Mayor



Jonathon Baxley, City Clerk

HOLDENVILLE PUBLIC WORKS AUTHORITY MEETING MINUTES SEPTEMBER 16, 2025

The Holdenville Public Works Authority will meet for a regularly scheduled meeting at the Holdenville Public Library, 209 E. 9th St., Holdenville, Oklahoma on September 16, 2025, at 6:30 p.m.

ORDER OF BUSINESS

1. Call to order.

Meeting was called to order at 7:21p.m.

2. Roll call and declaration of quorum.

Present: Lori Babb, Chairman
 Don Merriman, Vice Chairman
 Mike Dockrey, Member
 Tammy White, Member
 Ron Thetford, Member
 Theresa Barkhimer, Manager
 Jonathon Baxley, Clerk

Absent: Matt Peters

3. Communication:

Don Merriman asked to change the green stickers on the sewer trucks. City Manager explained that each department has their own colors.

4. Consent Agenda:

These items are placed on the consent agenda so that members of the Holdenville Public Works Authority, by unanimous consent, can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with the approval of all members, that item will be removed and heard in regular order.

- a. Discuss, approval, acceptance, rejection, amendment and/or postponement of the minutes for meeting held September 2nd, 2025.
- b. Discuss, approval, acceptance, rejection, amendment and/or postponement of the claims for September 2025.

No discussion Don Merriman made motion to approve, and Mike Dockrey seconded the motion.

Ayes: Don Merriman, Mike Dockrey, Tammy White, Lori Babb, and Ron Thetford

5. Parkhill update:

Water treatment plant is getting a structural engineer review to explore costs to fix cracks. Wastewater plant has been upgraded, ditch rotors are making a large difference. The

clarifier approval has a 30-week approval process. Lake water transfer project goes out on the 30th of September for bids.

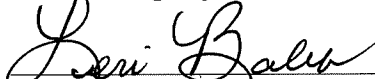
Parkhill likes the green stickers for the sewer department, high visibility.

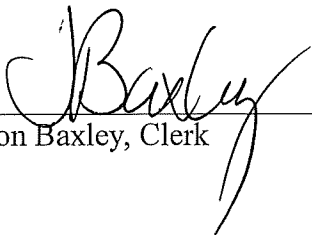
6. Staff report:

The city met with Baker Group and Parkhill to begin discussion for funding the new water treatment and wastewater plant. Need to begin a plan to fund the 31 million dollars needed for the two plants. City Manager met with DEQ and the city was on track with the DEQ improvements. Credit for task D is on consent order. City Manager proposed to use utility rate management software from Waterworth, to help with future projects and long term financial models. 200 feet of pipe and three valves have been repaired on Burgess Street.

7. Adjourn.

Meeting adjourned at 7:44 pm.



Lori Babb, Chairman

Jonathon Baxley, Clerk

**HOLDENVILLE HOSPITAL AUTHORITY MEETING MINUTES
SEPTEMBER 16, 2025**

The Holdenville City Council will meet for a regularly scheduled meeting at the Holdenville Public Library, 209 E. 9th Street, Holdenville, Oklahoma on September 16, at 6:30 p.m.

ORDER OF BUSINESS

1. Call to order.

2. Roll call and declaration of quorum.

Present: Lori Babb, Chairman
 Don Merriman, Vice Chairman
 Mike Dockrey, Member
 Tammy White, Member
 Ron Thetford, Member
 Theresa Barkhimer, City Manager
 Jonathon Baxley, City Clerk

Absent: Matt Peters

3. Discuss, approval, acceptance, rejection, amendment and/or postponement of the Hospital Authority minutes for the meeting held August 19th, 2025.

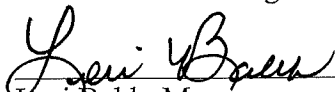
No discussion. Don Merriman made a motion to approve, and Mike Dockrey seconded the motion.

4. Staff report:

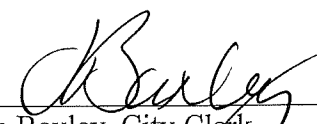
Financials are still getting better. HGH received a payment that back dated funds and turned July and August into profitable months. Nurses and leaders from HGH conducted training with Guthrie Hospital. The OBI blood drive on the 15th of September was a success and met the standards laid out by OBI.

5. Adjourn.

This meeting was adjourned at 7:18pm.



Lori Babb, Mayor



Jonathon Baxley, City Clerk

HOLDENVILLE INDUSTRIAL AUTHORITY CITY COUNCIL MEETING MINUTES SEPTEMBER 16, 2025

The Holdenville Industrial Authority will meet for a regularly scheduled meeting at the Holdenville Public Library, 209 E. 9th Street, Holdenville, Oklahoma on September 16, 2025, at 6:30 p.m.

ORDER OF BUSINESS

1. Call to order.

Meeting was called to order at 7:18 p.m.

2. Roll call and declaration of quorum.

Present: Lori Babb, Chairman
Don Merriman, Vice Chairman
Mike Dockrey, Member
Tammy White, Member
Ron Thetford, Member
Theresa Barkhimer, Manager
Jonathon Baxley, Clerk

Absent: Matt Peters

3. Communication:

4. Consent Agenda:

These items are placed on the Consent Agenda so that members of the Holdenville Industrial Authority, by unanimous consent, can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with the approval of all members, that item will be removed and heard in regular order.

- a. Discuss, approval, acceptance, rejection, amendment and/or postponement of the minutes of the meeting held September 2nd, 2025.
- b. Discuss, approval, acceptance, rejection, amendment and/or postponement of the claims for September 2025.

No discussion Mike Dockrey made motion to approve, and Don Merriman seconded the motion.

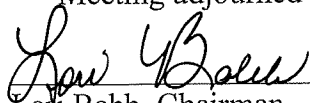
Ayes: Mike Dockrey, Tammy White, Lori Babb, Don Merriman, and Ron Thetford

5. Staff Reports:

City hall is working on a project to consolidate all the properties that the Industrial Authority. The city will then ensure that all leased property are current with their rent.

6. Adjourn.

Meeting adjourned at 7:21 pm.


Lori Babb, Chairman


Jonathon Baxley, Clerk